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UNIVERSITY OF MUMBAI



Revised Syllabus for the S.Y.B.A.

Program: B.A.

Course: POLITICS

Paper- II -Indian Political System (Sem. III and IV)

and

Paper- III- Public Administration (Sem. III and IV)

(As per Credit Based Semester and Grading System
with effect from the academic year 2012-2013)

REVISED SYLLABUS

EFFECTIVE FROM ACADEMIC YEAR 2012-2013

POLITICS PAPER II

TITLE OF THE PAPER: INDIAN POLITICAL SYSTEM

(03 credits)

SEMESTER III

SUB-TITLE: THE CONSTITUTIONAL FRAMEWORK

MODULE I

1. Constitution of India

(10 Lectures)

1.1 Basic Features

1.2 Substantive Amendments and relevant case laws (Amendments – 4th, 16th, 25th, 42nd, 44th, 52nd, 62nd, 73rd, 74th, 86th, 92nd)

MODULE II

2. Philosophy of the Constitution

(10 Lectures)

2.1 Preamble

2.2 Fundamental Rights

2.3 Directive Principles of State Policy

MODULE III

3. Institutions: Structure, Powers and Functioning

(10 Lectures)

3.1 Parliament

3.2 Union Executive

3.3 Judiciary - Supreme Court of India

MODULE IV

4. The Federal Structure and its Dynamics

(10 Lectures)

- 4.1 Centre-State relations
- ✓ 4.2 Demand for smaller States ✓
- ✓ 4.3 Demand for Autonomy ✓

- Assignment/presentations related to above modules (5 Lectures)

Suggested References

1. Basu, D. D., An Introduction to the Constitution of India. Wadhva Publications.
2. Johari, J. C., The Constitution of India, Sterling Publishers.
3. Pylee, M. V., Constitutional Government in India, S. Chand, New Delhi, 2012
4. Kashyap, Subhash, Our Constitution, National Book Trust.
5. Kashyap, Subhash, Our Parliament, National Book Trust.
6. Beane, Chhaya, *Bharatiya Rajkiya Vyavastha*, Shrividya Prakashan, Pune.

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POLITICS PAPER II (3 credits)

TITLE OF THE PAPER: INDIAN POLITICAL SYSTEM

SEMESTER IV

SUB-TITLE: THE POLITICAL PROCESS

MODULE I

1. Electoral and Party Politics (10 Lectures)
- ✓ 1.1 Elections (1952, 1977; 1989, 1998, 2004)
- 1.2 Political Parties- National and Regional Parties
- 1.3 Coalition Governments

MODULE II

2. Social Dynamics of Indian Politics (10 Lectures)
- 2.1 Caste -Reservation
- 2.2 Religion - Communalism

2.3 Regionalism 14

MODULE III

3. Challenges to the Political System 15

(10 Lectures)

3.1 Criminalisation of Politics

3.2 Terrorism

✓ 3.3 Naxalism ✓

MODULE IV

4. Political Economy of India 16

(10 Lectures)

4.1 Nehruvian Model to New Economic Policy

4.2 Economic reforms

4.3 Social and political impact of reforms 17

Assignment/presentations related to above modules

(5 Lectures)

Prof. S. S. S. S.

Suggested References

1. Adeney, Katherine, and Wyatt, Andrew, Contemporary India, Palgrave Macmillan, New York, Indian Reprint, 2011.
2. Basrur, Rajesh(ed.), Challenges to Democracy in India, Oxford University Press, New Delhi, 2009.
3. Mohanty, Amarnath, Justice, Democracy and State in India, Routledge, New Delhi, 2011.
4. Singn, M.P., and Saxena, Rekha, Indian Politics, PHI Learning Pvt. Ltd., New Delhi, 2011.
5. Bhargava, Rajeev, The Promise of India's Secular Democracy, Oxford University Press, 2010.
6. Chakraborty, Bidyut, and Pandey, Rajendra, Indian Government and Politics, Sage Publications, 2009.

7. Jayal Nirja, Gopal, and Mehta, Pratap Bhanu, *The Oxford Companion to Politics in India*, Oxford University Press, New Delhi, 2011.
8. Mishra, Rajkumar, *Naxalite- Maoist Insurgency*, Viking Books, Jaipur, 2011.
9. Baruah, Sayib, *Ethnonationalism in India, A Reader*, Oxford University Press, 2010.
11. Rudolph Lloyd, and Rudolph, Susan, *In Pursuit of Lakshmi*, Chicago University Press, 1987.
12. Bakane, Chhaya, *Bharatiya Rajkiya Vyavastha*, Shrividya Prakashan, Pune.

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POLITICS PAPER III

TITLE OF THE PAPER: PUBLIC ADMINISTRATION

SEMESTER III

(3 credits)

SUB-TITLE: PUBLIC ADMINISTRATION

Lectures

MODULE I

- 1 Introduction to Public Administration
- 1.1 Meaning
- 1.2 Scope
- 1.3 Evolution of Public Administration as a discipline

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MODULE II

- 2 Public Administration in the age of Liberalisation, Privatisation and Globalisation
- 2.1 New Public Management
- 2.2 Good Governance
- 2.3 Public Choice Approach

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MODULE III

- 3 Principles and Theories of Organisation
- 3.1 Hierarchy, Delegation, Decentralisation.
- 3.2 Evolution of Leadership Theories: Trait, Behavioural Theories, Feidler's Contingency Model, Situational Theory
- 3.3 Evolution of Motivation Theories : Early Theories- Maslow, McGregor, Herzberg; Contemporary Theories- McClelland, Cognitive Evaluation, Victor Vroom's Expectancy Theory

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MODULE IV

- 4 Emerging Techniques and Tools in Public Administration
- 4.1 E-Governance
- 4.2 Public-Private Partnership
- 4.3 Critical Path Method, Programme Evaluation and Review Technique, Management Information System

10

- Assignment/presentations related to above modules

(5 Lectures)

Suggested references

Books in English

1. Laxmikant M., Public Administration, Tata McGraw Hill, New Delhi, 2011.
2. Bhattacharya, Mohit, New Horizons of Public Administration, Jawahar Publications, New Delhi.
3. Robbins, Stephen, Organisational Behaviour, PHI, New Delhi.
4. Dahiya, Sewa Singh, and Singh, Ravindra, An Introduction to Public Policy, Sanjay Prakashan
5. Sharma, M. P., and Sadana, B. L., Public Administration in Theory and Practice, Kitab Mahal
6. Avasthi, A. and Maheshwari, S., *Public Administration*, Lakshmi Narain Agarwal
7. Arora, Ramesh (ed.), *Public Administration*, Aalekh Publishers
8. Bhattacharya, Mohit (RPA), *Restructuring Public Administration*, Jawahar Publishers and Distributers, New Delhi
9. Chakrabarty, Bidyut, and Bhattacharya Mohit (ed.), *Public Administration a Reader*, Oxford University Press, New Delhi
10. Maheshwari Shriram(AT), *Administrative Theory An Introduction*, Macmillan India Ltd., New Delhi
11. Noorjahan Bava, *Public Administration in the 21st Century*, Kanishka Publishers New Delhi, 2010.
12. Sahni, Pardeep, and Vayunandan, Etakula, *Administrative Theory*, PHI, New Delhi, 2010.
13. Vishnoo Bhagwan and Vidya Bhushan, *Public Administration*, S. Chand., New Delhi, 2010.

Books in Marathi

1. Patil, V. B., *Lok Prashasan*, Shri Mangesh Prakashan, Nagpur.
2. Patil, V. B., *Samagra Lok Prashasan*, K Sagar, Pune.
3. Bhogale, Shantaram, *Lokprashasanache Siddhant aani Kaeryapadhati*, Kailas Prakashan, Aurangabad.
4. Patil, B. B., *Lok Prashasan*, Phadake Prakashan, Kolhapur.
5. Bakane, Chhaya, *Lok Prashasan*, Shrividya Prakashan, Pune.

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POLITICS PAPER III

TITLE OF THE PAPER: PUBLIC ADMINISTRATION

SEMESTER IV (3 credits)

SUB-TITLE: INDIAN ADMINISTRATION

Lectures

MODULE I

- | | |
|--------------------------------|----|
| 1 Indian Administrative System | 10 |
| 1.1 British Legacy | |
| 1.2 Constitutional Context | |
| 1.3 Basic Features | |

MODULE II

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| 2 Personnel Administration | 10 |
| 2.1 Recruitment: All-India Services, Central Services and State Services | |
| 2.2 Training: All-India Services, Central Services | |
| 2.3 Training: State Services (Maharashtra) | |

MODULE III

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| 3 Financial Administration and Accountability | 10 |
| 3.1 Budgetary Process | |
| 3.2 Parliamentary Committees: Public Accounts Committee, Estimates Committee, Committee on Public Undertakings | |
| 3.3 Comptroller and Auditor General | |

MODULE IV

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| 4 Challenges to Indian Administration and Remedies | 10 |
| 4.1 Corruption I: Causes, and Remedies-Anti-Corruption Law, Anti-Corruption Bureau, Central Vigilance Commission | |
| 4.2 Corruption II: Remedies- Lokayukta and Lokpal | |
| 4.3 Citizens' Charters | |

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| • Assignment/presentations related to above modules | (5 Lectures) |
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Suggested references

Books in English

1. Laxmikant M., Governance in India, Tata McGraw Hill, New Delhi, 2011.
2. Laxmikant M., Public Administration, Tata McGraw Hill, New Delhi, 2011
3. Arora Ramesh, and Goyal Indian Public Administration, Institutions and Issues, Wishwa Publications,
4. Sharma, M. K., Financial Administration, Anmol Publications,
5. Fadia, B. L., and Fadia, Kuldeep, Indian Administration, Sahitya Bhavan,
6. Tyagi, A. R., Personnel Administration,
7. Thavaraj, M.J.K., Financial Administration.
8. The Indian Journal of Public Administration, Special Issue on Controlling Corruption in India: Various Approaches and their Efficacy, July-September 2011, Vol. LVII, No.3.

Books in Marathi

1. Bakane, Chhaya, *Lok Prashasan*, Shrividiya Prakashan, Pune.
2. Patil, V. B., *Lok Prashasan*, Shri Mangesh Prakashan, Nagpur.
3. Patil, V. B., *Samagra Lok Prashasan*, K Sagar, Pune.
4. Patil, B. B., *Lok Prashasan*, Phadake Prakashan, Kolhapur.

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